

ALKYL

Alkyl Amines Chemicals Limited

Regd. Office: 401- 407, Nirman Vyapar Kendra, Plot No. 10, Sector 17, Vashi, Navi Mumbai 400 703.
Tel. No.: 022-67946618 Fax No.: 022-67946666

Website:www.alkylamines.com E-mail: legal@alkylamines.com

NOTICE

NOTICE IS HEREBY GIVEN that the 39th Annual General Meeting of the Members ("AGM") of Alkyl Amines Chemicals Ltd. will be held on Tuesday, August 6, 2019 at 2.30 P.M. at Chandragupt Hall, 2nd Floor, Hotel Abbott, Sector 2, Vashi, Navi Mumbai 400703, to transact the business as set forth in the notice of the Meeting sent to the members, dispatch of which was completed on July 9, 2019.

The Annual report of the Company (including the Directors' report, Auditors' Report and Financial Statements) and the Notice of the Meeting have been sent to the Members at their registered addresses, by post and in case of Members who have registered their e-mail addresses either with the Company or with the Depository, by e-mail. The above documents are also available on our website: www.alkylamines.com

Members who have not yet registered their e-mail addresses for receiving documents in electronic form are requested to register their e-mail addresses in their demat account, and in case of members holding shares in physical form by sending a written request at the registered office of the Company or by sending an e-mail in this regard at support@sharexindia.com mentioning their folio number. Members are requested to keep their e-mail id updated in their demat account or with the company as the case may be.

NOTICE IS ALSO HEREBY GIVEN pursuant to the provisions of Section 91 of the Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) Rules, 2014 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('SEBI Listing Regulations'), that the Register of Members and Share Transfer Books of the Company will remain closed from Tuesday, July 30, 2019 to Tuesday, August 6, 2019 (both days inclusive) for the purpose of Annual General Meeting and Dividend.

Pursuant to Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended, and Regulation 44 of the SEBI Listing Regulations, the Company is providing remote e-voting facility to its members to cast their vote by electronic means (Remote e-voting) on all of the businesses specified in the Notice, through e-voting services of National Securities Depository Limited (NSDL). The Notice will be also available on the website of NSDL www.evoting.nsdl.com. The details pursuant to the Act are as under

1. Members holding shares either in physical form or in dematerialised form, as on the cut-off date, Tuesday, July 30, 2019, shall be entitled to exercise their right to vote by remote e-voting and voting to be held at AGM on the businesses specified in the Notice convening the AGM;
2. The remote e-voting will commence on Thursday, August 1, 2019 (9:00 a.m.) and end on Monday, August 5, 2019 (5:00 P.M.). The remote e-voting module shall be disabled for voting thereafter.
3. The Company is also offering the facility for voting by way of physical ballot at the AGM. The Members attending the meeting should note that those members who are entitled to vote but have not exercised their right to vote by Remote e-voting, may vote at the AGM through ballot for all businesses specified in the accompanying Notice. The Members who have exercised their right to vote by remote e-voting may attend the AGM but shall not vote at the AGM.
4. In case a person who acquires shares of the Company and has become the Member of the Company after the dispatch of AGM Notice but on or before the cut-off date i.e. Tuesday, July 30, 2019 may write to the NSDL on the e-mail ID evoting@nsdl.co.in or to Sharex Dynamic (India) Pvt Ltd, our Registrar and Share Transfer Agent at evoting@sharexindia.com for obtaining the credentials of remote e-voting
5. The Board of Directors have appointed Mr. Prashant S. Mehta, Practicing Company Secretary, as Scrutinizer to scrutinize the remote e-voting and voting process at the AGM in a fair and transparent manner.
6. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting or voting at the AGM through ballot paper.
7. In case of any queries or issues regarding remote e-voting, members may refer the Frequently Asked Questions (FAQs) and remote e-voting user manual available at the "downloads" section of <https://www.evoting.nsdl.com> or call NSDL on toll free no 1800-222-990. Any grievances may be addressed to Ms. Pallavi Mhatre - Manager, National Securities Depository Limited- Trade World, A Wing, 4th & 5th Floors, Kamala Mills Compound, Lower Parel, Mumbai 400013. (E-mail ID : evoting@nsdl.co.in).

By Order of the Board
For ALKYL AMINES CHEMICALS LIMITED
Sd/-
Chintamani D. Thatte
General Manager (Secretarial)
& Company Secretary

Place : Navi Mumbai
Dated : July 9, 2019