ALKYL AMINES CHEMICALS LIMITED

FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS

1. **Objective of the programme**

   In accordance with requirements of Regulation 25 and 46 of the SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 and Schedule IV of the Companies Act, 2013, the Company shall familiarize the Independent Directors their roles, rights and responsibilities in the Company, details regarding the Company's products and plant(s), nature of the industry in which the Company operates, business model of the Company, etc., through various information programs.

2. **Familiarization process**

   a. **Familiarization imparted immediately upon appointment of the Director:**

      Independent directors of the Company are made aware of their role, responsibilities and duties at the time of their appointment, through a formal letter of appointment, which also stipulates various terms and conditions of their engagement. They are also made aware of the Company's Board and Board committee framework, policies and procedures.

   b. **Continual Familiarization processes:**

      As part of discussions, presentations are made to the Board of Directors / Audit Committee / Nomination & Remuneration Committee / Corporate Social Responsibility Committee / Stakeholders Relationship Committee / Risk Management Committee on various related matters where the directors get an opportunity to ask questions. Presentations inter alia covers, Company's performance, quarterly/annual results, CSR and risk management framework.

      The Board members are updated on Companies Act, 2013, SEBI Regulations and various other regulatory amendments and developments by way of presentations by the Company. Each member of the Board including the independent directors, have been given complete access to any information relating to the Company, whenever they so request.

3. **Disclosure**

   The details of the familiarization programme shall be disclosed on the Company's website and a web link thereto shall be given in the Annual Report.

The Company has an on-going familiarization programme through discussions and presentations made at the meetings of the Board for all its Directors including Independent Directors. Such presentations, inter alia, include details about Company's business, operations, performance of the Company, updates on products of the Company, business plans and strategy and discussion thereon, safety, health and environment issues, risk management framework, major litigations, fund flows, corporate governance, regulatory environment, key developments which may impact the business, CSR initiatives etc.,

Details of Familiarization Programmes attended by Independent Directors during the Financial Year 2025 – 2026

Name of Independent Director	**No. of Meetings/Board Meetings attended**		**No. of Hours Spent***	
	During FY 2025-26	**Cumulative till 31.03.2026**	**During FY 2025-26**	**Cumulative till 31.03.2026**
Mrs. Leja S. Hattiangadi	5	32	6.30	43.30
Mr. Chandrashekhar R. Gupte	5	30	6.30	40.00
Mr. Ravi B. Kapoor	4	10	5.00	13.45
Mr. Ashwin Ramanathan	5	11	6.30	15.15
Mrs. Bhavna G. Doshi	5	9	6.30	12.30

* Number of programmes and total hours spent are calculated w.e.f. 1st December 2015, i.e. the date of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 came into effect.