



Alkyl Amines Chemicals Limited

ARCHIVAL POLICY

REVISION HISTORY

Version	Description	Effective date	Approved on
V.0	Archival Policy	December 1, 2015	-

PREAMBLE

Regulation 30(8) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, requires the Company to formulate a Policy on archival of Information / events disclosed on the website of the Company.

OBJECTIVE

The object is to ensure the preservation and availability of the Documents of the Company after their required regulatory preservation period for any legal, administrative, and historical purposes, in respect of Documents which are hosted on the website of the Company.

POLICY

In line with the Company's "Policy on determination of Materiality of Events / Information", the Company shall disclose all such events to the Stock Exchanges and such disclosure shall be hosted on the website of the Company for a period of 5 years, from the end of the financial year in which the said disclosure was made, and thereafter the same be archived so as to be available for retrieval for such period as may be decided by the Company Secretary.